



THE WORK OF THE VISITOR AND INFORMATION CENTRE OF THE SAEIMA DURING THE COVID-19 PANDEMIC

In order to limit the spread of Covid-19, the Visitor and Information Centre of the Saeima is currently providing services remotely. The Centre remains accessible by phone +371 67087321 and by e mail info@saeima.lv on weekdays from 8:30 to 17:00.

THE CENTRE PROVIDES INFORMATION ABOUT:

- the work of the Saeima;
- opportunities to contact MPs and Saeima officials;
- the status of draft laws;
- transcripts, voting results, video and audio recordings of the plenary sittings of the Saeima.

WRITTEN SUBMISSIONS TO THE SAEIMA CAN BE:

- sent by mail addressed to: The Saeima of the Republic of Latvia, Jēkaba iela 11, Rīga, LV 1811, Latvia;
- sent by e mail to saeima@saeima.lv;
- filed via the website www.latvija.lv;
- dropped in the mail box in the vestibule of the main building of the Saeima at Jēkaba iela 11.

The Saeima also accepts documents signed with an electronic signature.

Oral submissions may be submitted to the Saeima on weekdays from 8:30 to 17:00 by calling the Saeima hotline: +371 67087321. The staff of the Visitor and Information Centre will help to put an oral submission in writing. Submissions prepared in this manner must be signed in person at the Visitor and Information Centre, upon prior appointment, at Jēkaba iela 16 (entrance from Trokšņu iela). The submitter must present an identity document (passport or eID card).

Information about the processing of a submission and the deadline for providing a response can be obtained by calling the Saeima hotline +371 67087321 or by sending an e-mail to info@saeima.lv. This information is provided pursuant to the Law on Submissions, Freedom of Information Law, and Personal Data Processing Law. The personal data of the submitter will only be used to prepare a response to the submission.

THE CENTRE'S FUNCTIONS DO NOT INCLUDE:

- providing legal consultations;
- providing social assistance;
- handling complaints about decisions adopted by the public administration, law enforcement authorities, or officials;
- addressing problems of private entities;
- providing official explanations of laws.

If a query is made on an issue that does not fall within the competence of the Centre, the Centre may provide the contact information of the relevant institution in charge of that issue. All answers to submissions are of a strictly informative nature and should not be considered legally binding.

Due to the spread of COVID-19 and following the recommendations on its containment, on site lectures and Parliament excursions within the school programme "Meet the Saeima" are temporarily suspended.

The school programme is tailored to a virtual environment and is organised on the "Zoom" platform. For more information, please visit <https://www.saeima.lv/en/involvement-of-society/school-programme-meet-the-saeima>.

We apologise for the inconvenience.